

RINGKASAN: APOLOGISING

Meminta maaf merupakan bentuk kesantunan ketika kita melakukan kesalahan dan demikian pula dengan meresponnya.

Ungkapan untuk mengakui kesalahan.

- *I've messed up.* (Saya mengacaukan)
- *I've slipped up.* (Saya khilaf)
- *I've made a mistake.* (Saya melakukan kesalahan)
- *That was totally my fault.* (Itu kesalahan saya)

Ungkapan untuk meminta maaf.

- *My (bad/ mistake/ apologise).* (Maaf)
- *Sorry about that.* (Maaf atas hal tersebut)
- *I'm (so/ very/ genuinely/ really/ truly) sorry.* (Saya sungguh meminta maaf)
- *I owe you an apology.* (Saya berhutang permohonan maaf)
- *I'd like to apologise.* (Saya ingin meminta maaf)
- *Forgive me.* (Maafkan saya)
- *I sincerely apologise.* (Saya meminta maaf dengan tulus)
- *Please accept my apology.* (Mohon terima permintaan maaf saya)
- *I take full responsibility for this mistake* (Saya bertanggung jawab penuh atas kesalahan ini.)

Ungkapan untuk merespon permintaan maaf.

- *It's okay/ alright* (Tidak apa-apa)
- *It's all good* (Tidak apa-apa)
- *No (problem/ worries)* (Tidak masalah/ Jangan khawatir)
- *Don't worry about that.* (Jangan khawatir tentang hal itu)
- *I accept your apology* (Saya terima permintaan maafmu)
- *I forgive you.* (Saya memaafkanmu)

Contoh percakapan:

Beth : What was that terrible noise?

David : Oh, I've messed up. I dropped your glass on the floor.

Beth : Are you hurt?

David : Not at all.

Beth : I'm glad that you aren't hurt.

David : But, sorry about your glass.

Beth : Don't worry about that.

David : The glass slipped from my hand.

Beth : You've got to be careful next time.

David : Okay. I'll take care of this.